


Memorandum

*Making Conservation
a California Way of Life.*

To: SUPERVISORS, MANAGERS, AND ALL AFFECTED
BARGAINING UNIT 12 EMPLOYEES
Division of Maintenance
Division of Equipment

Date: August 1, 2019

From: AARON OCHOCO, Chief 
Division of Safety and Management Services

Subject: **MILEAGE REIMBURSEMENT FOR PLANNED/SCHEDULED OVERTIME**

All affected Bargaining Unit 12 employees will now be reimbursed for mileage on all overtime, whether it is pre-scheduled or a call back. This change will be effective for all pre-scheduled overtime or call backs worked on or after August 1, 2019.

This change is to adhere to Article 7.10 (Calls to Work/Scheduled Overtime) of the Bargaining Unit 12 Memorandum of Understanding, and supersedes the direction given by the Division of Safety and Management Services in a memo relating to the same subject, dated February 25, 2014.

Future Travel Expense Claims should be consistent with these guidelines.

If you have any questions, please contact the Office of Labor Relations at (916) 227-2410 to speak with a Labor Relations Officer.

Enclosure

c: Steve Takigawa, Deputy Director, Maintenance and Operations
Dennis T. Agar, Chief, Division of Maintenance
Robert S. Myers, Chief, Division of Equipment
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